



IEF FUNDING REQUEST FORM

Consistent with its commitment to partnership with the community, the IEF will evaluate requests for funding of new or enhanced programs, services, equipment, materials or other offerings (referred to as “projects”) from members/groups within the Ipswich educational community, and may disburse funding consistent with the IEF’s mission. All funding requests will be made in the sole discretion of the IEF Board of Directors pursuant to the IEF By-Laws.

All fields below must be completed as a condition of funding review. Additional information may be requested by the IEF in order to facilitate the review. All funding requests granted will be expected to report back on milestones and project outcomes within a year of the release of funds.

Applicant Information

Title of project	
Date of submission	
Applicant primary contact name	
Affiliation with Ipswich Schools	
If you are an educator, describe your subject and class/grade	
Applicant primary contact phone number	
Applicant primary contact email address	

Funding Request Overview

Describe your project in one sentence			
Total funding requested			
If additional funding sources are being explored, please describe			
State the school and grade level populations targeted by your project			
Is your request for a new project?	Yes		No
If your request is not new, describe how it will enhance/expand upon programs/services/offerings			



already in place?	
If your request is not new, please describe existing funding sources (if the request relates to an annual or periodic event, please list most recent funding source(s))	
Provide a short overview of your proposal, including how it aligns with and supports the mission of the IEF mission to engage the Ipswich community in growing and developing the resources of the Ipswich school system and otherwise support the needs of the Ipswich Public Schools	
Describe what success will look like	

Funding Request Details

Provide a detailed description of the implementation plan, including: <ul style="list-style-type: none"> • A detailed description of how the funds will be used • project timelines • project milestones and success criteria 	
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Project Cost Details

Total project cost	
Amount sought from IEF	
Are there other known funding sources?	
If so, have they been secured?	
What portion of the total project cost will be funded from other sources?	
Is there any other potential funding?	
If so, are there plans to pursue this funding?	



Project Team

Provide a listing of project members , affiliation with the Ipswich schools, and project roles				
Name		Affiliation		Project Role
Name		Affiliation		Project Role
Name		Affiliation		Project Role
Name		Affiliation		Project Role
Name		Affiliation		Project Role
Name		Affiliation		Project Role

Funding Details

Payee	
Payee Address	
Mailing Address (if differs from Payee Address)	

***** All approved funds are distributed via paper check**

***** Copies of Payments/Invoice receipts are needed for IEF's records. Please forward them to fincom@ipswichedfoundation.org**

EMAIL COMPLETED FORM TO grants@ipswichedfoundation.org